

2006 AATOD Conference

Online Registration Instructions

Please use the following instructions to log in and register for the meeting:

- Go to the association website: www.AATOD.org
- Select the "**AATOD National Conference**" link from the blocks on the left
- Select the "**AATOD 2006 National Conference**" link
- Under **Conference Registration Information**, select the link that reads "[Click here to register online now](#)"
- On the **Available Events** page, select the [AATOD Conference 2006](#) link
- Look for the text below.

If you do not have a username and password;

Click Sign Up to create an account and continue with your registration. – [Sign Up](#)

- Click on the **Sign Up** link
- Enter all requested information (* items are required)
- Click the "**Submit**" button (upper right)
- Take a moment to review your profile on the **Confirm Information** page. Click **Edit** to make changes or **Events** (next to Home in the upper right) to continue
- On the **Available Events** page, select the [AATOD Conference 2006](#) link
- From the drop down box, select your **Registrant Class** (one from an agency, two or more from an agency)
- Then scroll down to make your Conference Registration selections from the list of **available options**. NOTE: when you click a box on the left, information about that item appears on the right; you can also use the arrows to scroll up and down the information section).
- When you are finished, click **Check Out**
- Under **Additional Registration Options**, use the space provided to document any special assistance that may be needed. Then, select your professional designation from the drop down list (or enter your professional designation if not available); Click **Next** to continue
- On the **Check Out Basket** page, click the **Edit** button to view your selections in greater detail or the **Event Return** button to go back and make any necessary changes. Otherwise, enter all credit card payment information (* denotes a required field). Click the **Check Out** button once to process your payment.
- Wait for the final screen that indicates your payment has been processed. Print and save that page for your records.
- You will receive an e-mail confirmation within approximately 2 weeks.