

JSAS HEALTHCARE, INC.

COVID-19 EMERGENCY ACTIONS – 03-23-2020
ADDENDUM 04-06-2020

CLINIC OPERATIONS

1. We are open Monday through Friday with normal medication hours. Intakes will be performed on Monday, Tuesday and Wednesday.
2. Patients seeking admission will be directed to designated parking spots to receive instructions (attached).
3. All patients will be dosed in their cars “curbside.”
4. Patients who walk or bike will wait in a designated area using “social distancing.”
5. All patients have now received lock boxes free of charge. Patient have been advised of safe transport and storage of lock boxes.
6. All doses will be pre-poured and labeled in brown paper bags and brought to the car by a nurse who will verify the identity of the patient, observe the daily dose and have the patient put the TH’s in their lock box.
7. Used take home bottles will be put into a portable trash can by the patient. Security will be responsible for trash containers and regularly empty them into the locked dumpster.
8. All routine UDS are temporarily suspended.
9. Tele counseling has been implemented and will be revised as different platforms are reviewed and implemented.

TAKEHOME DOSING

1. Patients in treatment less than 30 days will receive 2 takehomes (or less in order to stagger return date)
2. Patients in treatment for more than 30 days who have not yet earned a takehome will receive 7 takehomes (or less in order to stagger return dates)
3. Patients with one earned takehome will receive 14 takehomes (or less in order to stagger return dates)
4. Patients who are currently receiving 14 and 28 takehomes will continue to do so.
5. Each pre-poured bag will contain a memo to the patient re: the most recent clinic operational plan (again, may change daily) reminder on proper ingestion, storage, etc. Patients will also receive important phone numbers and an email list of all JSAS personnel.
6. For patients requesting dose adjustments, they will call their counselor who will complete the dose adjustment request form stating the reason and rationale for the request. A text, email or phone call will be made to the on-call nurse to notify them that a dose adjustment has been requested. The nurse and physician will review the request, and if approved, enter the order for their next pick up day or as soon as possible. Phone contact with the patient may be required at the discretion of the physician.